TUTORING PROGRAMME

PEDAGOGICAL BOARD, TUTORING SUPPORT OFFICE

Barcelona, 29th october 2013

Introduction

1. Institutional Framework

2. Programme Disclosure

3. Evolution over time

4. Trainning Activities for Students & Teachers

5. Tutoring Programme Evaluation

6. Main Figures in 2012/13

TUTORING AND ACADEMIC INTEGRATION

Reaching the 2 first years of all Bachelor Programmes since 06/07

1. Support transition between Secondary >> H.E.

2. Tailor students' needs to their academic potential

Characterization

Primary Goals

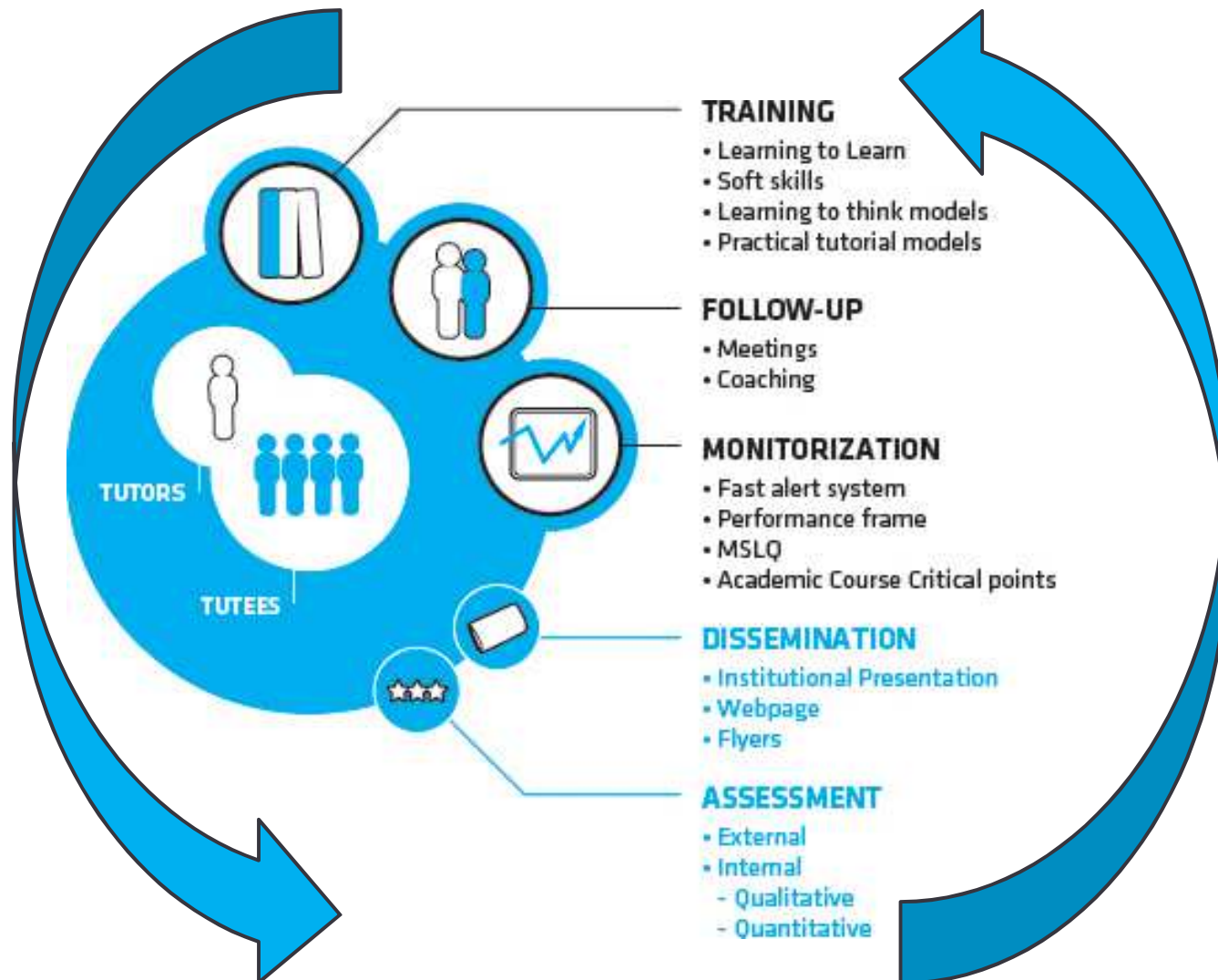Tutors guide Tutees enhancing teacher – student relationship

3. Early identification academic underachievement situations

4. Promote teaching quality and academic achievement

1. INSTITUTIONAL FRAMEWORK
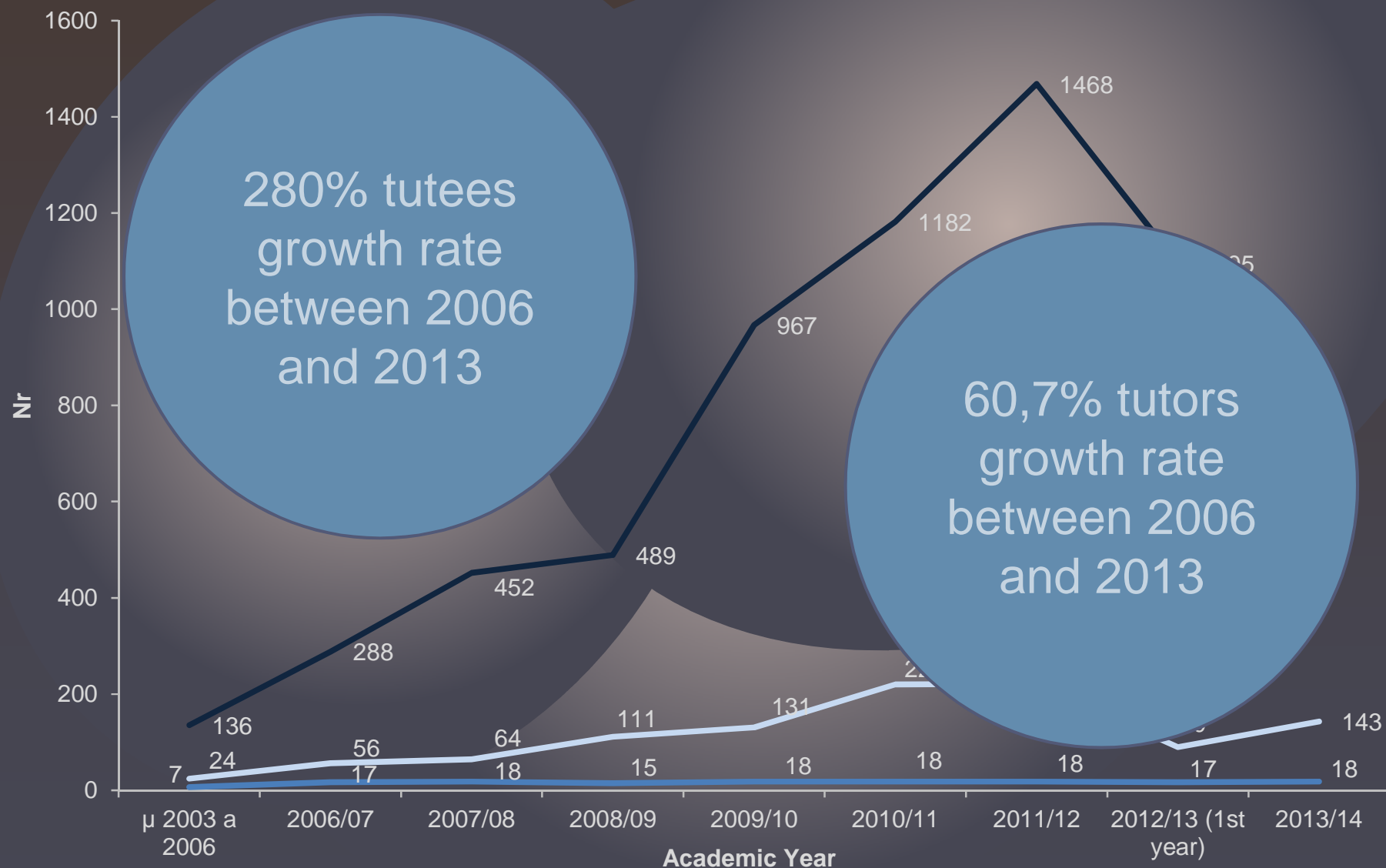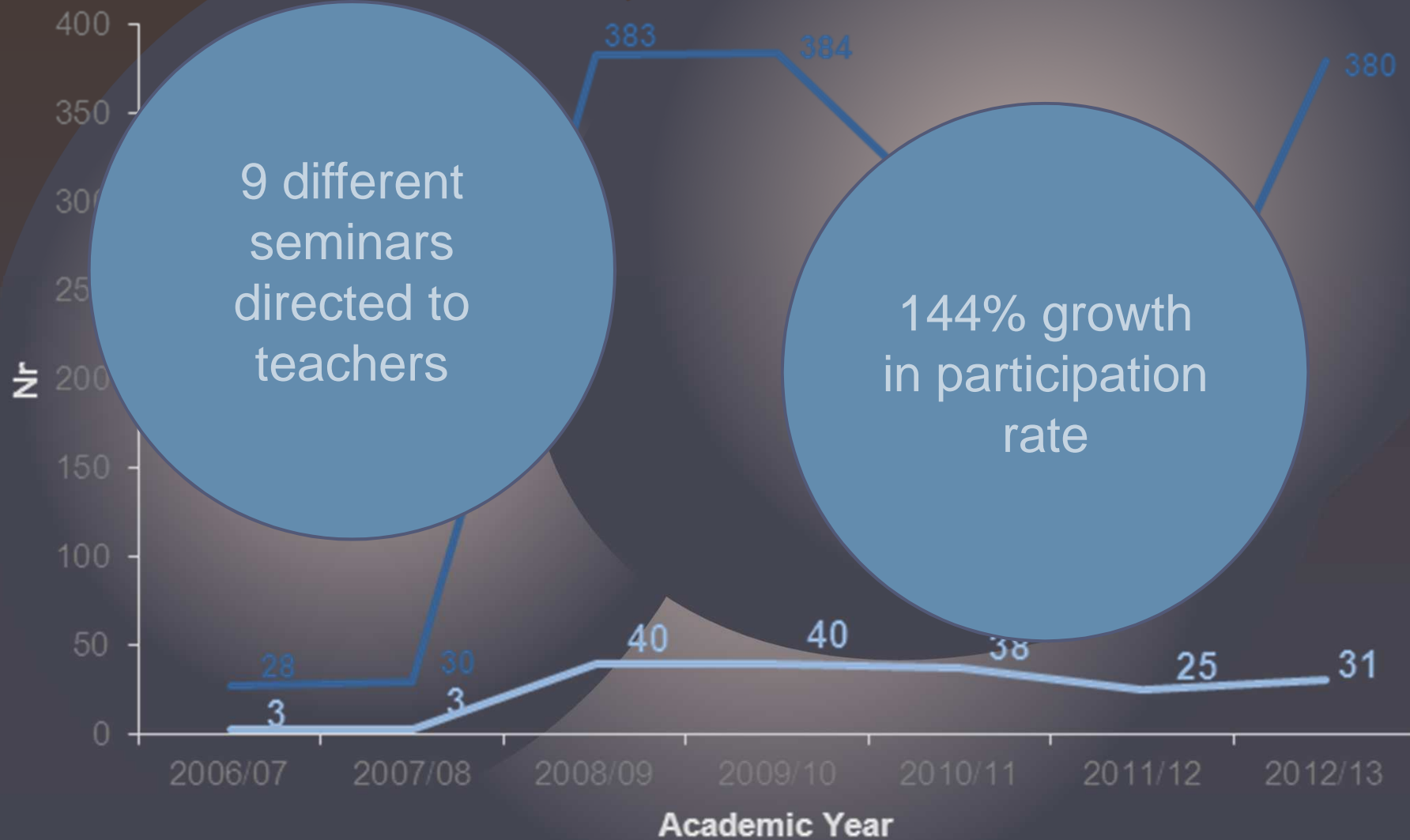
a) Coordination

Academic Area Management Board

Tutoring Support Office (Assists Pedagogical Council)

b) Supervision

Programme Coordination

c) Tutoring

Tutors

d) Technical Support

Tutoring Support Office

2. PROGRAMME DISCLOSURE

TRAINING
- Learning to Learn
- Soft skills
- Learning to think models
- Practical tutorial models

FOLLOW-UP
- Meetings
- Coaching

MONITORIZATION
- Fast alert system
- Performance frame
- MSLQ
- Academic Course Critical points

DISSEMINATION
- Institutional Presentation
- Webpage
- Flyers

ASSESSMENT
- External
- Internal
  - Qualitative
  - Quantitative

TUTORS

TUTEES

3. EVOLUTION OVER TIME

4. ACTIVITIES STUDENTS & TEACHERS

9 different seminars directed to teachers

144% growth in participation rate

Nr

400
350
300
250
200
150
100
50
0

383   384   380

28   30   40   40   38   25   31

3   3

2006/07   2007/08   2008/09   2009/10   2010/11   2011/12   2012/13

Academic Year

DISSEMINATION	Beginning of Semesters	Thematic Campaigns	Social Networks and Site
COACHING	Semi-annual Coaching Teachers	Coaching Coordinators' Meetings	Coaching Students' Representatives
PARTICIPATION STUDENT CLASSES	AEROSPACIAL ENGINEERING SINCE 2009/10	MECHANICAL ENGINEERING SINCE 2010/11	MEC + MA + MEEC + LEIC SINCE 2013/14
ACTIVITIES FOR TEACHERS	3 Seminars for Tutors	4 Seminars for all IST teachers	Course Unit support
STUDENTS' FOLLOW-UP	12 Workshops for all current IST students	Low Academic Achievement	Activity support

5. TUTORING PROGRAMME EVALUATION

1. STUDENTS PARTICIPATION:

Annual Survey	Semestral Survey	Tutor Survey

2. PROGRAMME IMPLEMENTATION

Tutor Survey	Coaching for Tutors & Students Delegates	Coaching for Coordinators

3. ACTIVITIES CARRIED OUT

Seminars assessment	Internal Evaluation	Peer Review

Activities assessed in order to:

- Get to know students & teachers **satisfaction levels**

- Understand how **tutoring activities are implemented** in each programme

- **Identify contingencies to** implement **efficient changes** in the following academic year/activity

Parallel studies:

- **Impact of tutoring** follow up in **academic achievement**: one study developed with students enrolled in 2002/03

- New study being developed with students enrolled between 2010 – 2013

6. MAIN FIGURES IN 2012/13

1st YEAR STUDENTS PARTICIPATION:

- 71,2% participated in some kind programme activity;

- 80,1% had at least 1 group meeting and 32,6% had at least 1 individual meeting with tutor.

ANNUAL PROGRAMME IMPLEMENTATION

- 178 group meetings & 493 individual meetings;

- 1584 e-mails send tutors > tutees;

A Tutor point of view of the Programme

A Tutee point of view

tutorado.ist.utl.pt

tutorado@ist.utl.pt

Thank You