

TUTORING IN NUMBERS

EVOLUTION OF THE TUTORING PROGRAM		
School Year	2016/17	2017/18
Nº of Courses in the Program	19	19
Nº of Tutors	135	139
Nº of Participating Students	406	473
EVALUATION OF THE TUTORING PROGRAM		
School Year	2016/17	2017/18
Average rate of Answer to the Tutor Information Sheet	60%	38%
Average rate of Answer to the Coaching	70%	53%
Rate of Answer to Participation Surveys in teTP	38%	35%
NDA TRAINING		
School Year	2016/17	2017/18
Nº of Editions of Professors Training	30	8
Nº of Participants in Professors Training	401	48
Nº of Editions of Workshops for Students	7	10
Nº of Participants in the Workshops for Students	103	130
NDA COUNSELING- BRAC		
School Year	2016/17	2017/18
Nº of students followed for exclusion	40	42
Annual average of sessions for each student in counseling	8	7
Nº of students in counseling	71	78
Total counseling sessions	NA	388
Total face-to-face contacts with students	NA	467
LECTURES OBSERVATION		
School Year	2016/17	2017/18
Nº of Assistant Professors Observed – <i>Shaping the Future</i>	15	19
Nº of Professors Observed - DDPaM	29	NA
SOFT SKILLS		
School Year	2016/17	2017/18
Nº of Degrees with NDA's collaboration	12	12
Nº of Soft Skills Classes (collaboration in Course Units)	159	159
Estimate Nº of Students involved	1043	1043

Tutor Information Sheet: The Tutor Information Sheet started to be applied in the school year of 2003/04. It is a tool to collect mainly quantitative information about the evolution, implementation and functioning of the Tutoring Program that allows the individual analyses of each Degree and the comparison between Degrees.

Coaching: Coaching to Tutors and Tutoring Coordinators began in the school year of 2007/2008. It is a tool of action and to collect information directly from the main actors of the Tutoring Program. The coaching allows collecting valuable qualitative data as well as to identify and provide support to the Tutor to solve potential academic emergencies.

Tutoring Program Participation Surveys: Tutoring Program Participation Surveys are carried out since the school year of 2003/04, and are addressed to all students from first and second year of Instituto Superior Técnico. The main goal is to evaluate and characterize student's participation in the Tutoring Program.

Training for Professors: Since the school year of 2005/06 NDA provides Training and Seminars to Professors and Tutors in the fields of pedagogical development and tutoring practices.

Training for Students: Since the school year of 2006/07, NDA provides Workshops addressed to the students of Técnico, with a multiplicity of subjects that include, among others, time management, teamwork, study methods and emotional intelligence.

Lectures Observation: The Integration and Career Development Program for IST junior Professors and Researchers (PAX) began in 2015/2016 and the Recovery Program for Low Pedagogical Performance for Professors of the IST began in 2016/17. Both Programs aim to provide pedagogical skills to the involved Professors.

**Academic Development Office
Instituto Superior Técnico**